

Minutes of the Staff Meeting held on 4th January 2025

The Staff Meeting for the month commenced at 12.30 p.m. in the Seminar Hall, on the 4th of January 2025. The Principal welcomed the members with New Year wishes and began the meeting.

NSS CAMP

Principal informed that the NSS Special Residential Camp is being organised at Chamundeshwari Temple, Aveden Gudi, Paroda from 29th December, 2024 to 4th January, 2025. Today is the last day of the Camp. Thanked Ms. Tanvi and Mr. Jonlen for systematically organising camp. Also thanked teaching and non teaching staff visiting the Camp.

ATR- NSS PO

AQAR

The Principal informed the faculty that the AQAR for the year 2022-23 has to be settled ASAP. Ms Vinita said that they were facing network issues. The Principal asked Ms Pressy to look into the matter. He further added that a meeting for the AQAR Presentations of 2023-24 will be held shortly after the National Conference. Dr Elizabeth mentioned that some documentation has not been submitted and they have to depend only on whatever is available. She also requested the faculty members to update the Google Sheets shared with them. The Principal said that reports of any activity conducted have to be compulsorily sent, one to the IQAC, one to the College magazine and one for the Newsletter, and failing to comply with this would lead to serious action. He informed that he would share a standardised format which has the Notice, Attendance and Report with Geo-tagged photographs of the activity that can be used by all the staff members.

ATR: IQAC

NIRF & AISHE

The Principal enquired about the data to be uploaded on the NIRF and AISHE website. Shri. Onkar mentioned that the data has been collected and will soon be uploaded.

ATR: Shri Onkar Ainapur, Associate Prof. of Computer Science, NIRF Nodal Officer and Mrs. Tanvi Keny, Assistant Prof. of Commerce, Nodal Officer, AISHE

National Conference

Dr. Elizabeth informed that the Goa University Vice Chancellor has agreed to be the Chief Guest for the One Day National Conference on 'Digital Dialogues: Social Media and Society' on the 11th of January 2025. Dr. Elizabeth said that committees for the conference are in the process of being streamlined and requested all the staff members to be present for the Conference. The Principal added that the outcome of the Conference will be a book with an ISBN number.

ATR: Department of Economics

Workshops and Events

- The Principal informed that a One Day Workshop on Outcome Based Education will be held on the 18th of January. The Resource Person will be Mr. Jacob Mendes from Kerala. Ms Pooja Dalvi is the Co-Ordinator for the workshop. The Principal mentioned that the Software Development team from DHE is also invited to attend the workshop.
- Ms. Naziya, B.Sc Department, informed that a One-day Workshop on *Generative AI* will be held for the staff members on the 8th of February, 2025 and a Workshop for students will be held on the 20th of February.

Some other events which are scheduled for the Even Semester are:

- Annual Sports meet- 1st February, 2025
- Annual Prize Distribution Day – 1st March 2025
- Achievers Day – 25th January, 2025

The Principal informed that BoS meetings and Academic Council meetings have been scheduled in the college.

Dr. Fatima informed the faculty that our College is organising an International Conference which is a joint venture, in collaboration with V. M. Salgaonkar College of Hospitality, a college from Switzerland, and the DHE on the 13th, 14th, and 15th of February 2025. She is the Convenor and Ms. Rupali Sangodkar is the Co-convenor of this Conference. She encouraged faculty members to present papers for the conference as there will be a possibility of the papers being published in UGC Care and SCOPUS indexed Journals.

ATR: Concerned Programme Co-ordinators/Departmental Heads.

Dr. Fatima informed the Principal that the Consumer Cell of the College would be organising a Talk for the students on January 8th, 2025 and two other activities are also scheduled for February.

The Principal asked the faculty to write articles for the College journal *Quest* and added that efforts are being made to include it in the list of UGC Care Journals.

Ms. Rupali, the Exam Committee Convenor, informed that the Odd Semester Exam results were declared on time and the marksheets would be handed over to the students during the PTA meeting tentatively scheduled on the 25th of January. The Principal appreciated the efforts of all the staff members in conducting an error-free examination. He also encouraged the faculty to make decisions and become leaders.

ATR: Mrs. Rupali Sangodkar, Exam Committee In-Charge

AOB:

Dr. Elizabeth mentioned that poor student attendance was a major issue in the College. The Principal agreed that there was a need for a brainstorming session on the issue. He further

spoke about maintaining discipline in the class and asked the teachers to not allow entry to latecomers and students without uniform and ID Card.

The Principal informed the members present that two girl students viz. Miss. Asmee Palav and Miss Jessita Gaonkar and two Boy Students viz. Bansil Pandya and Mohammad Husaifa have been selected for the Goa University Cricket Team. Additionally, Master Abhigyan Roy has been selected and will represent the college in the Story Telling Competition in New Delhi which competition is being organized by the Ministry of Sports and Youth Affairs.

The Meeting ended at 2.15 pm.



Prof. (Dr.) F. M. Nadar

Principal

PRINCIPAL

Govt. College Of Commerce & Engg
BORDA MARGAD GOA