

MINUTES OF STAFF MEETING HELD ON 15TH MARCH 2025

A meeting of the staff was convened on the 15th of March 2025 at 12.00 Noon in the college seminar hall. The agenda of the meeting was as under:

Agenda

- Admission
- 2nd BoS Meeting
- Academic Council Meeting
- Workload Assessment
- India Today Ranking
- Data Submission
- Sem V Result (Repeat)
- Sem VI Examination
- Time table for 2025-26
- Annual Prize Distribution
- Achievement Reorganization Ceremony
- Presentation by Mr. Alroy Mascarenhas, Assistant Professor of Commerce based on OBE Workshop
- AOB with the permission of the Chair

The following staff were present for the meeting:

1. Dr. Maria Fatima De Souza, Associate Professor of Commerce
2. Dr. Elizabeth Henriques, Associate Professor of Economics
3. Ms. Rupali Vijay Sangodkar, Assistant Professor of Commerce
4. Ms. Lily Endro, Assistant Professor of Commerce
5. Mrs. Stally Pereira, Assistant Professor of Commerce
6. Mr. Shubham Gude, Assistant Professor Geo Informatics
7. Mrs. Pooja Dalvi, Assistant Professor of Computer Science
8. Mrs. Vinta Bhandari, Assistant Professor of Commerce
9. Mrs. Nikita Costa, Assistant Professor of Commerce
10. Ms. Anisha De Souza, Assistant Professor of Commerce
11. Mr. Alroy Mascarenhas, Assistant Professor of Commerce
12. Mr. Jonlen Desa, Assistant Professor of Commerce
13. Mrs. Riva Peas, Assistant Professor of Commerce
14. Mr. Venkatesh Prabhugaonkar, Assistant Professor of Geoinformatics
15. Dr. Sudesh Shettkar, Assistant Professor of Commerce
16. Mrs. Prajakta Lolayekar, Assistant Professor of Law
17. Mr. Nagaraj Virnodkar, Assistant Professor of Mathematics
18. Ms. Pressy Pereira, Assistant Professor of Computer Science
19. Mr. Ojas Mahale, Assistant Professor of EVS
20. Ms. Nayana Shanbhag, Head Clerk
21. Ms. Nerita Fernandes, U.D.C.
22. Ms. Ayesha A. Velip, LDC
23. Ms. Diksha Devanand Lone, LDC
24. Ms. Arya PrabhuGaonkar, Laboratory Assistant
25. Dr. Pravin V. Kamat, Librarian

26. Mr. Amrush Naik, Librarian Gr.II
27. Mr. Onkar Ainapur, Associate Professor of Computer Science
28. Mr. Aaron Pereira, College Director of Physical Education I
29. Ms. Vembly Megna Colaco, Assistant Professor of Economics
30. Ms Naziya Shaikh, Assistant Professor of Computer Science
31. Mr, Deepak Gaonkar, MTS
32. Ms. Ankita Naik, Data Entry Operator
33. Mr.SandeshVelip,MTS
34. Mr..Dulo YeswantNaik,MTS
35. Mr. PriteshParkar. MTS
36. Ms. Kavita Kerkar, MTS
37. Ms. Rudrakshi, MTS

Admissions: The meeting commenced with the Principal welcoming the staff. He informed that the 12th Standard Results are likely to be announced anytime between the 23rd to 27th of March and instructed the admission committee to be ready with the promotional material. Brochures of programmes are to be made available to the admission committee in-charge. He further informed that the Prospectus is ready. He mentioned that this year too, the admissions will be done on the e-samarth portal.

ATR: Admission Committee.

Second BoS Meeting: The Principal mentioned that the 2nd BoS meeting of the Dept. of Economics is scheduled on the 21st of March 2025. Other departments were instructed to schedule their BoS meetings. The meetings will be held in hybrid mode, while the external members can attend the meeting online, the members from within Goa should be physically present for the meeting. This will be followed by the Academic Council Meetings on the 12th of April and 10th of May 2025 resp.

ATR: All departmental Heads.

Workload: Each department was asked to carry out a workload requirement to ascertain if additional faculty will be required for the next academic year. A format for the same will be provided.

ATR: Heads of Department.

India Today Rankings: The Principal informed that the college is applying for the India Today Rankings. Mr. Onkar Ainapur is in charge. He requested the faculty to make available to him information for a period of three years when he seeks the same.

ATR: Mr. Onkar Ainapur, Associate Prof. of Computer Science, Faculty.

Documentation: The Principal reiterated the need for faculty to submit soft copies of documentation of activities organized by them to the IQAC, Magazine Committee and office. The documentation should be emailed to the respective email Ids. The Principal further informed that he will be constrained to issue an order to the concerned faculty if these instructions are not complied with.

ATR: Programme Co-ordinators

Third Year Results: It was also informed that the Semester V results post revaluation have been received by the college from the Goa University as also the Semester VI Time Table. The VI Semester examinations are scheduled from the 19th to the 3rd of May 2025.

A list of which teacher will be engaging which course will have to be submitted to the college office prior to the summer vacation to facilitate the time-table preparation for the forthcoming academic year.

Annual Prize Distribution: The Annual Prize Distribution Function will be held on the 29th of March 2025. Teachers awarding cash prizes in their respective subjects or awarding mementos/certificates are required to communicate the same to Ms. Riva Paes, the convenor of the Student Council. The Appreciation Day has been scheduled on the 5th of May 2025

ATR: Ms. Riva Paes, Convenor-Student Council, Concerned Faculty.

AOB: The Principal provided clarity vis-à-vis the name of the college. He informed that for all official purposes the name of the college should be cited as *Government College of Commerce and Economics, Borda* i.e. same as earlier. However, for promotional purposes the name *Government College, Borda (Autonomous)* should be used.

He further brought to the attention of the faculty present that they can claim reimbursement of a maximum of Rs. 2500 towards registration fees (Maximum 2 FDPs/Conferences etc) and a total of 7500/- towards Travel Allowance. However, to avail of the reimbursement, prior approval of the Directorate of Higher Education is a pre-requisite.

It was also informed that TY students who have failed to answer their ISAs will not be permitted to answer the SEE Examination. Intimation about such students will need to be communicated to the University in advance. Additionally, students with backs and who are not permitted to appear for the SEE examination will also not be a part of the Appreciation Day Programme.

Prof. (Dr.) F.M. Nadaf
Principal

PRINCIPAL
Govt. College Of Commerce & Economics
BORDA, MARGAO, GOA