Minutes of Staff Meetingheld on 1st of April 2021

The monthly staff meeting was held on 1st of April 2021. The Exam Committee said that the list of absentees for the VI Semester was prepared. Dr. Fatima proposed that an undertaking should be taken from students who have nil attendance. The Principal asked the teachers to contact the absent students and fix a date for their ISA's, the tentative dates for which will be given by the Exam Committee. Ms. Rupali said that the 2nd ISA will be held as per the Notice. She also mentioned that she had not received some of the ISA marksheets of the Odd Semester and teachers should submit the marksheets after every Semester.

The Programmes scheduled for this month are:

7th April - Consumer Cell organizing a Talk on 'Covid -19 Vaccination

5 to 7th April – Skill Enhancement Course on Jewellery making

13th April – Webinar on 'Business Plan'

Department of Economics will organize a workshop on 'First Aid Course' and a webinar on IPR

DHE NET training scheduled to be held on 3rd 7th 10th and 19th April

The Decennial Year Celebrations are yet to be scheduled.

The Principal appreciated the faculty Incharge for the Webinars conducted. He also made a note that before inviting the Resource person permission should be taken from the Principal and then the invitation to the Resource person should go from the Principal and not from the programme Incharge.

Hesaid that the teachers could directly write to the DHE about the issues faced by them with regards to the IAIMS portal.

Dr. Elizabeth said that the Vigilance Officers should be called to address the faculty. The Principal replied that a request was already sent to them and he is waiting for a date to be scheduled for the programme. The Principal is also supposed to address the students on 'Code of Conduct for Students'. Dr. Elizabeth mentioned about the need for a baby sitter as some of the young mothers are facing problems and also the factthat the NAAC committee has points for that. The Principal asked the Women's Welfare Cell to put up a proposal with the details.

Dr. Fatima said that the attendance of the students is very low for the lectures. Dr. Elizabeth added that it seems that the students have lost interest, but she also was of the opinion that we should at the same time be realistic of the situation of our students as most of them are employed.

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