MINUTES OF THE THIRD MEETING OF THE FINANCE COMMITTEE

The **Third Meeting of the Finance Committee** of the Autonomous College was held on **Tuesday, 8th April 2025 at 10:30 a.m.** in the **Seminar Hall**.

Members present:

1. Prof. F. M. Nadaf
2. Dr. Maria Fatima Dsouza
3. Ms. Nerita Fernandes
4. Ms. Priya Shanbhag

The meeting was chaired by **Prof. (Dr.) F. M. Nadaf, Principal and Chairperson, Finance Committee.**

The meeting commenced with the Chairperson extending a warm welcome to all the members. He then introduced Ms. Priya Ulhas Shanbhag, who has recently assumed charge as the Accountant of the College on an additional charge basis.

AGENDA-WISE PROCEEDINGS

Agenda Item No. 1: Confirmation of the Minutes of the Second Meeting
The minutes of the Second Meeting of the Finance Committee held on **8th October 2024** were placed before the Committee. The members reviewed the same and **confirmed the minutes without any modifications**.

Agenda Item No. 2: Appointment of Ms. Priya Ulhas Shanbhag as Accountant

The Chairperson advised **Ms. Priya Ulhas Shanbhag, Accountant**, to familiarize herself with the UGC guidelines governing the functioning of the Finance Committee, as well as the financial procedures applicable to autonomous colleges, in view of her role as the **Member Secretary** of the Committee.

The Committee **took note of her appointment** and extended its support for the effective discharge of her responsibilities.

Agenda Item No. 3: Discussion on Proposals Submitted to DHE
Ms. Priya Ulhas Shanbhag informed the Committee that **three proposals have been submitted to the Directorate of Higher Education (DHE)**, particularly for strengthening the Geoinformatics Department. The details are as follows:

1. **Procurement of 8 Computers** for the Geoinformatics Laboratory.
2. **Procurement of DGPS and an Automatic Total Station** for academic and field-based applications.

3. **Procurement of Mats for Indoor Games** such as Kabaddi, Kho-Kho, Taekwondo, etc.

The Committee deliberated upon the proposals and **appreciated the initiative taken to enhance both academic infrastructure and student facilities**. It was resolved to **pursue the matter with DHE for necessary approvals and financial assistance**.

Agenda Item No. 4: Any Other Business (AOB)
No additional matter was taken up for discussion.

CONCLUSION

The meeting concluded with a vote of thanks to the Chair.

(Ms. Priya Shanbhag)
Accountant
Member Secretary,
Finance Committee

(Prof. (Dr.) F. M. Nadaf)
Principal
Chairperson,
Finance Committee