

OAC-13 Award of Degrees, Diplomas, and Certificates

Preamble

This ordinance outlines the provisions and regulatory framework for the award of Degrees, Diplomas, and Certificates to students upon successful completion of their respective academic programmes. It differentiates between the awards conferred by Goa University and those awarded by the Autonomous College under its granted autonomy. This ordinance shall come into force from the **academic year 2024–25** following its approval by the **Academic Council** and **Governing Body** of the College.

13.1. General Provisions

13.1.1. This Ordinance shall apply to all programmes of study offered by the College under the autonomous status.

13.1.2. The award of academic qualifications shall be made strictly in accordance with the rules, curricula, and regulations prescribed by the respective Academic Bodies of the College and Goa University.

13.1.3. Students shall be entitled to receive a **Degree, Diploma, or Certificate** upon successful completion of all required components of the programme, and upon fulfilment of all academic and administrative obligations.

13.2. Award of Degrees

13.2.1. All **Bachelor's Degrees, Master's Degrees, and Doctoral Degrees** shall be awarded by **Goa University**, in accordance with its prescribed norms and statutory regulations.

13.2.2. The College, being an autonomous institution affiliated to Goa University, shall conduct its own examinations and evaluations for such degree programmes. However, the **final degree shall bear the seal and name of Goa University**, with the name of the College mentioned as the autonomous institution where the candidate studied.

13.2.3. The **format, nomenclature, and conferral** of such degrees shall be as per the Goa University Ordinances and UGC guidelines.

13.3. Award of Diplomas

13.3.1. The College is empowered to institute and confer **Diploma programmes** of short-term or long-term duration under its autonomous status.

13.3.2. Such Diplomas shall be awarded **independently by the College**, and shall bear the **College's name, seal, and signature of the Principal**, with a clear mention of the autonomous status granted by Goa University.

13.3.3. The Diploma programmes shall be approved by the Academic Council of the College, and governed by specific regulations concerning:

- Admission criteria
- Duration and structure
- Assessment and grading
- Minimum pass requirements

3.4. Each Diploma shall clearly mention:

- The title of the programme
- Duration
- Mode of delivery (e.g., regular, part-time, blended)
- Date of issue
- Certificate number (for tracking and verification)

13.4. Award of Certificates

4.1. The College may offer and confer **Certificate programmes** in various academic, vocational, and skill-based domains.

4.2. Certificates shall be awarded by the College under its autonomous powers, and shall reflect the name of the College along with the phrase:

“An Autonomous Institution Affiliated to Goa University”

4.3. Certificate programmes may be:

- **Credit-based** (recognized under the academic bank of credits framework), or
- **Non-credit-based** (vocational or extension learning)

4.4. Each Certificate shall mention:

- Title of the course
- Duration and dates

- Nature of participation (e.g., successful completion, attendance, merit)
- Grade/Score (if applicable)
- Authentication by the Principal or designated authority

13.5. Conferral Procedures

13.5.1. **Degrees** will be conferred by Goa University during its **convocation ceremony**, or as per the University's procedure for issuance.

13.5.2. **Diplomas and Certificates** will be awarded by the College:

- At an **annual College Convocation** or a **Certificate Award Ceremony**, or
- Through direct issuance upon completion, subject to administrative procedures.

13.5.3. A record of all issued Diplomas and Certificates shall be maintained by the Office of the Principal and the Examination Cell.

13.6. Authentication and Format

13.6.1. Degrees will bear the signature of the **Vice-Chancellor of Goa University** and other relevant university authorities.

13.6.2. Diplomas and Certificates issued by the College shall bear:

- The **College emblem and name**
- Signature of the **Principal** and Controller of Examination
- **Seal of the Autonomous College**

13.6.3. Digital versions may be issued in compliance with the National Academic Depository (NAD) and DigiLocker protocols, where applicable.

13.7. Regulatory Compliance

13.7.1. All awards shall conform to the guidelines of the **University Grants Commission (UGC), Goa University**, and any relevant statutory or accrediting bodies.

13.7.2. The College reserves the right to amend, modify, or restructure its Diploma and Certificate offerings subject to approval by the Academic Council and Governing Body.

